GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
CALICUT

Name of Work: Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.

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PART –A

INFORMATIONS AND INSTRUCTIONS FOR CONTRACTORS FOR e TENDERING, CPWD 6 & 7, PERFORMANCE SECURITY, AND EMD BANK GUARANTEE BOND.

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING FORMING PART OF NIT AND TO BE POSTED ON WEB SITE
(Applicable for inviting open tenders)

The **Assistant Engineer-II, CPWD, Calicut - (e-mail: ccsd4cpwd@gmail.com)** on behalf of the President of India invites **online percentage rate bids** from the CPWD enlisted contractors having registered office at Calicut of appropriate class for the following work(s):

Sl. No.	NIT No.	Name of work & Location	Estimated cost put to bid	Earnest Money	Period of Completion	Last date & time of online submission of bid, copy of receipt for deposition of original EMD and other documents as specified in the bid document	Date & Time of opening of bid.
1	2	3	4	5	6	7	8
1	37/CCSD-II/EECLT/ 2026-2027	Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.	Rs.3,78,144/-	Rs. 7563/-	06 (Six) months	25.11.2026 Up to 15.00 Hrs	25.11.2026 After 15.30 Hrs

1. The intending bidder must read the terms and conditions of CPWD-6 carefully. He should submit his bid if only he considers himself eligible and he is in possession of all the documents required.

2. Information and Instructions for bidders will form part of NIT and to be uploaded on https://etender.cpwd.gov.in website.

3. The enlistment of the contractors should be valid on the last date of submission of tenders. In case the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.

4. But the bid can only be submitted after deposition of original EMD either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission (The EMD document shall only be issued from the place in which the office of receiving division office is

situated) and uploading the mandatory scanned documents such as Insurance Surety Bond, Account Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee(as prescribed) from any of the Commercial Bank towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/ AE), CPWD and other documents as specified.

A part of earnest money (EMD) is acceptable in the form of bank guarantee also. In such cases, 50% of earnest money or Rs. 20 Lakh whichever is less, will have to be deposited in shape prescribed above and balance can be accepted in form of Bank Guarantee of any Commercial bank. The bank guarantee submitted as a part of Earnest Money shall be valid for a period of six months or more from the last date of submission of bid.

5. Those Contractors who are not registered or have not updated their profile on the website mentioned above, are required to get registered/update their profile beforehand. The necessary training materials including the videos with step to step process are available on download section of https://etender.cpwd.gov.in.

6. The intending bidder must have valid class-III digital signature certificate with encryption key (combo type) to perform any operations /transactions on the e-tendering portal/website and the bidder should download and install the eMSigner on their system as per instructions available on download section of https://etender.cpwd.gov.in.

7. On the opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

8. Contractor can upload documents in JPG format and PDF format. Bidder should ensure that the document uploaded is legible and full documents page is properly scanned.

9. Contractor must ensure to quote the percentage rate in the prescribed column(s) meant for quoting rate in figures appears in yellow colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

10. If the contractor is found ineligible after opening of bids, his bid shall become invalid.

11. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and the hard copies as submitted by the lowest bidder, the bid shall become invalid.

12. GST on all materials as well as GST on Work Contract and Labour Welfare Cess etc., or any other tax applicable in respect of this contract shall be payable by the Contractor. Percentage rate quoted by him shall be inclusive of such taxes, levies

etc. and Government will not entertain any claim for reimbursement whatsoever in respect of the same. The percentage rates of the contract shall be inclusive of all taxes and levies and nothing extra shall be paid

13. Information and instruction for Executive Engineer for e-tendering.

(i) Executive Engineer/Engineer in Charge/DDH of any divisions/projects of CPWD or any other officer designated by CPWD Directorate from time to time, are authorized to receive the EMDs. These authorities should receive the original EMD for their tenders or tenders of any other divisions/projects.

(ii) The NIT approving authority/Tender inviting authority at the time of issue of NIT also fills and upload the following prescribed format of receipt of deposition of original EMD along with NIT.

14. LIST OF DOCUMENTS TO BE SCANNED AND UPLOADED WITHIN THE PERIOD OF BID SUBMISSION:

14.1 Insurance Surety Bond, Account Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee(as prescribed) from any of the Commercial Bank against EMD

14.2 Copy of receipt for deposition of original EMD issued from division office of any Executive Engineer, CPWD. (The EMD document shall be issued from the place in which the office of receiving division office is situated).

14.3 Enlistment Order of the Contractor.

14.4 GST Registration Certificate as applicable, if already obtained by the bidder.
If the bidder has not obtained GST registration as applicable or as required by GST authorities, then in such a case the bidder shall scan and upload following undertaking along with other bid documents.

"If work is awarded to me, I/We shall obtain GST registration Certificate as applicable within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on account of the work executed and/or for any action taken by CPWD or GST department in this regard."
The bidder shall upload scanned copies of all the documents stipulated in the bid document. (Including GST Registration and copy of EMD Declaration uploaded as stipulated in the bid documents).

14.5 Copy of PAN card of the bidder.

14.6 Certificate of having attended the compulsory ERP training by either the bidder or their authorized representative issued through LMS portal of ERP.

CPWD-6

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING TENDER

Online Percentage rate bids are invited on behalf of President of India from CPWD enlisted contractor having registered office at Calicut of appropriate class for the work of :

"**Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD."**

The enlistment of the contractor should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the enlistment should be valid on the original date of submission of bids.

1. **The work is estimated to cost : Rs.3,78,144/-**This cost, however, is given merely as a rough guide.

2. Agreement shall be drawn with the successful bidders on Form No. CPWD 7 ~~or other Standard Form as mentioned,~~ which is available as a Govt. of India Publication and also available on website "www.cpwd.gov.in". Bidders shall quote their percentage as per various terms and conditions of the said form which will form part of the agreement.

3 **The time allowed for carrying out the work will be 06 months from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.**

4 The site for the work is available.

5. The bid document consisting of plans, specifications, the schedules of quantities of various types of items to be executed and set of terms and conditions of the contract to be complied with and other necessary documents except standard general conditions of contract form can be seen on website https://etender.cpwd.gov.in or www.cpwd.gov.in free of cost

6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

7 While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.

8. Earnest Money in the form of Insurance Surety Bond, Account Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee(as prescribed) from any of the Commercial Bank (drawn in favour of Executive Engineer, CPWD, Calicut) shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving

Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by tender inviting EE in the NIT.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any Commercial bank having validity for 90 days or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

The earnest money given by the tenderers except the lowest tenderer shall be refunded immediately after the expiry of stipulated bid validity period or immediately after the acceptance of the successful bidder, whichever is earlier. However in case two/three bid system, earnest money deposit if bidders unsuccessful during technical bid evaluation etc., should be returned within 6 Months of declaration of result of technical bid evaluation.

Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only along with physical EMD of the scanned copy of EMD uploaded within a week physically in the office of tender opening authority. Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

Copy of Enlistment Order and other documents as specified in the notice inviting tender shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.

The bid submitted shall be opened after **15.30 Hrs on 25.11.2026**

9. The bid submitted shall become invalid and e-tender processing fee shall not be refunded if:

(i) The bidder is found ineligible.
(ii) The bidder does not upload all the documents as stipulated in the bid document.
(iii) The bidder hide facts and furnish false information, details and certificates and has not furnished the certified performance of work as per NIT condition.
(iv) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

10 The contractor whose bid is accepted, will be required to furnish performance guarantee **as mentioned in Schedule E** and within the period specified in Schedule F. This guarantee shall be in the form of Insurance Surety Bond, Account Payee Demand Draft, Fixed Deposit Receipt or Bank Guarantee (as prescribed) from any of the Commercial Bank.

In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. If applicable and also ensure the compliance of aforesaid provisions by the sub contractors, if any engaged by the contractor for the said work within the period specified in Schedule F

11 The description of the work is as follows

Name of Work: - Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.

Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding shall be allowed. The bidders shall be responsible for arranging and maintaining at their own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

12 The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assigning of any reason. All bids in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

13 Canvassing whether directly or indirectly, in connection with bids is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

14 The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rates quoted.

GST or any other tax applicable in respect of inputs procured by the contractor for the contract shall be payable by the contractor and Government will not entertain any claim whatsoever in respect of the same. However, component of GST at time of supply of service (as provided in CGST ACT 2017) provided by the contract shall be varied if different from that applicable on the last date of receipt of tender including extension if any.

15**.** The contractor shall not be permitted to bid for works in the CPWD Circle (Division in case of contractors of Horticulture/Nursery category) responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

16. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

17 The bid for the works shall remain open for acceptance for a period of thirty (30) days from the date of opening of bids. Further

(i) If any bidder withdraws his bid or make any modification in the terms &conditions of the tender which is no acceptable to the department within 7 days after the last date of submission of bids, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

(ii) If any bidder withdraws his bid or make any modification in the terms &conditions of the tender which is no acceptable to the department after expiry of 7 days after the last date of submission of bids, then the

Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the earnest money absolutely irrespective of letter of acceptance for the work is issued or not.

(iii) In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same work.

18 This notice inviting Bids shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-

a. The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

b. Standard C.P.W.D. Form 7 modified and corrected up to last date of receipt of Bid/tender.

19 The Intending bidders are required to update their profile in CPWD e –tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile/uploading tender can be resolved through the concerned Executive Engineer/Assistant Engineer or ERP help line no 18001803286 or e mail id cpwd.support@techmahindra.com.The tendering bidders are also advised not to wait to raise any issues till the last date of submission of bid in their own interest.

20. Specialized works shall be got executed only through associated agencies specialized in these fields. Engineer-in-charge shall define list of specialized work.

Assistant Engineer – II
CPWD, Calicut

Receipt of deposition of original EMD

(Receipt No. …….. / date …….)

1. Name of work - **Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.**

2. NIT No.37/CCSD-II/EECLT/2026-2027

3. Estimated cost : **Rs.3,78,144/-**

4. Amount of Earnest Money Deposit : Rs. 7563/-

5. Last date of submission of bid 15.00 Hrs on 25.11.2026

1. Name of Contractor ……

2. Form of EMD ……

3. Amount of Earnest Money Deposit …….

4. Date of submission of EMD …….

Signature, Name and Designation of EMD receiving officer along with Office stamp

CPWD –7

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

Percentage Rate Tender & Contract for Works

(A) Tender for the work **- Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.**

(B) To be uploaded by 15.00 Hrs on 25.11.2026 https://etender.cpwd.gov.in.

To be opened in presence of tenderers who may be present after 15.30 Hrs on 25.11.2026 in the office of the **Assistant Engineer – II, CPWD, Calicut.**

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, particular specifications, Schedule of Rates & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for 30 (Thirty) days from the due date of its opening ~~in case of single bid system ,75 (Seventy five) days from the date of opening of technical bid in case tenders are invited on 2 /3 bid/ system for specialised work~~ and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer as per the bid document.

A copy of earnest money deposit receipt of prescribed amount deposited in the form of Insurance Surety Bond, Account Payee Demand Draft, Fixed Deposit Receipt, Bankers Cheque or Bank Guarantee(as prescribed) issued by any of the Commercial Bank is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/ We agree that President of India or the successors in

office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety & integrity of the State.

Dated: Signature of Contractor

Witness: Postal Address

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs.……..……..(Rupees ……
…….)

The letters referred to below shall form part of this contract agreement:-

(a)

(b)

(c)

For & on behalf of President of India

Signature ……

Dated: Designation ……..…..

PROFORMA OF SCHEDULES- Major component- Civil

SCHEDULE 'A'

Schedule of quantities (as per PWD-3): Enclosed in page No. 26.

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any: NIL

SCHEDULE ' E

Reference to General Conditions of contract:	**General Condition of Contract 2023 (for Maintenance work), CPWD Form 7 modified and corrected up to the last date of receipt of bid..**
Name of work	**Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.**
Estimated cost of work	**Rs.3,78,144/-**
Earnest money	**Rs. 7563/- (to be returned after receiving Performance Guarantee)**
Performance Guarantee	**a) 5% of tendered value or Estimated Cost put to tender (ECPT) (whichever is higher)** **b) Where the tendered amount is less than eighty percent (80%) of the Estimated Cost put to tender (ECPT), the Performance Guarantee in addition to the requirement under (a) above shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount.**
	Please see amendment vide OM No. DG/CON/Maintenance 2023/18 dated 27.02.2026
Security Deposit	**2.5% of tendered amount**

SCHEDULE ' F'

GENERAL RULES & DIRECTIONS:

Officer inviting tender : **Assistant Engineer II- Calicut, CPWD, Calicut.**

Definitions:

2(i) Engineer-in-Charge : **Assistant Engineer II- Calicut, CPWD, Calicut.**

2(ii) Accepting Authority : **Assistant Engineer II- Calicut, CPWD,Calicut.**

2(iii) Percentage on cost of materials and Labour to cover all overheads and profits: **15%**

2(iv) Standard Schedule of Rates : **Delhi Schedule of Rates 2023 with up to date correction slips.**

2(v) Department : **Central Public Works Department**

3 Standard CPWD Contract Form : **GCC 2023 Maintenance work CPWD Form 7** modified and corrected up to last date of receipt of Bid/tender

Clause 1

(i) Time allowed for submission of Performance Guarantee, Programme Chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance **: 7 (Seven) days**

(ii) Maximum allowable extension with late fee @ 0.1% of Performance Guarantee amount per day beyond the period provided in (i) above **: 3 (Three) days**

Clause 2

Authority for fixing compensation under clause 2 : **Superintending Engineer, CPWD, Calicut**

Clause 2A

Whether Clause 2A shall be applicable : **No**

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start : **7 (Seven days)**

Mile stone(s) as per table given below**.**

No.	Description of Milestone (Physical)	Time allowed in days (from date of start)	Amount to be with-held in case of non-achievement of milestone
NIL			

Time allowed for execution of work **: 06 (Six) months**

Authority to decide:

(i) Authority to convey the decision of shifting of Mile stone and Extension of time : **Executive Engineer, CPWD, Calicut**

(ii) Authority to decide Rescheduling of Mile stones and Extension of time : **Superintending Engineer, CPWD, Calicut**

(iii) Shifting of date of start in case of delay in handing over of site : **Superintending Engineer, CPWD, Calicut, or any competent Authority as designated by CPWD**

PROFORMA OF SCHEDULES Clause 5 Schedule of handing over of site.

Part	Portion of site	Description	Time Period for handing over/ reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance	Full	10days
Part B	Portions with encumbrances	NA	-
Part C	Portions dependent on work of other agencies.	NA	-

Clause 6 : **Applicable**

Clause 7

Gross work to be done together with net payment /adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment : **Monthly payment shall be done as per schedule of items**

Clause 7A

Whether Clause 7A shall be applicable : Not Applicable

Whether Clause 7B shall be applicable : Not Applicable

Clause 8A

Authority to decide compensation on account if Contractor fails to submit completion plan. : **Not Applicable**

Clause 10A

List of testing equipment to be provided by the contractor at site lab. : NIL

Clause 10B (ii)

Whether Clause 10 B (ii) shall be applicable : **Not Applicable**

Clause 10C **: Not Applicable**
Clause 10CC **: Not Applicable.**

Clause 11

Specifications to be followed for execution of work : **C.P.W.D Specification 2019 Vol. I & II. with up to date correction Slips.**

Clause 12

Type of work	:	Maintenance work
12.2 & 12.3Deviation limit beyond which clause 12.2 & 12.3shall apply for building work in superstructure.	:	No limit
(i) Deviation limit beyond which clause 12.2 & 12.3 shall apply for foundation works (except items mentioned in earth work Sub-Head in DSR and related items)	:	No limit
(ii) Deviation limit for items in Earth work Sub-head of DSR and related items	:	No limit

Clause 16

Competent Authority for deciding reduced rates : **Superintending Engineer, CPWD, Calicut, or any Competent authority as designated by CPWD.**

Clause 19 C: Engineer-in - charge to decide penalty for each default
Clause 19 D: Engineer-in - charge to decide penalty for each default
Clause 19 G: Engineer-in - charge to decide penalty for each default
Clause 19 K: Engineer-in - charge to decide penalty for each default

Clause 25

(i) Conciliator : Additional Director General, Region Bangalore, CPWD, Bangalore
(ii) Arbitrator Appointing Authority : Superintending Engineer, CPWD, Calicut
(iii) Place of Arbitration : Calicut or As decided by Arbitrator appointing Authority

Clause 32

Requirement of Technical Representative(s) and recovery Rate

Sl. No	Minimum Qualification of Technical Representative	Number (of Major + Minor component)	Minimum Experience (Years)	Designation (Principal Technical/ Technical representative)	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of clause 36(i)	
					Figures	Words
1	NIL					

Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma holder with minimum 10 year relevant experience with a reputed construction company can be treated at par with Graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers.

Clause 38 : Not applicable

RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

S. No.	Description of Item	Rates in figures and words at which recovery shall be made from the Contractor	
		Excess beyond permissible variation	Less use beyond permissible variation)
NA			

On non-judicial stamp paper of minimum Rs. 100

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)
Form of Bank Guarantee for Earnest Money Deposit /Performance Guarantee/ Additional Performance Guarantee/ Security Deposit/Mobilization Advance

1. Whereas the Assistant Engineer, CPWD, Calicut on behalf of the President of India (hereinafter called "The Government") has invited bids under **37/CCSD-II/EECLT/2026-2027** (NIT number) for **Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.** (name of work)
   The Government has further agreed to accept irrevocable Bank Guarantee for Rs. ……..……. (Rupees …… only) valid upto …… (date)*…… as Earnest Money Deposit from …… (name and address of contractor) ……..(hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

   OR**

   Whereas the Assistant Engineer …….. (name of division) ……., CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number ……..... with ……..... (name and address of the contractor) …….. (hereinafter called "the Contractor") for execution of work …… (Name of work)…….... The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. ……..……. (Rupees …… only) valid upto …….. (date)..…… as Performance Guarantee/Security Deposit/Mobilization Advance from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, …… (indicate the name of the bank) ……. (herein after referred to as "the Bank"), hereby undertake to pay to the Government an amount not exceeding Rs. …….. (Rupees……. only) on demand by the Government within 10 days of the demand.

3. We, ……(indicate the name of the Bank) ……., do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. …….. (Rupees …….only))

4. We, …… (indicate the name of the Bank) ……., further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

5. We, …… (indicate the name of the Bank) ……., further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said Contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. We, …… (indicate the name of the Bank) …….., further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.
7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.
8. We, ……. (indicate the name of the Bank) ……., undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to ……. unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. …… (Rupees …….. only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date .....

Witnesses:

1. Signature……
   Name and address

Authorized signatory
Name
Designation
Staff code no.

2. Signature …….
   Name and address

Bank seal

*Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

**In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/security deposit/mobilization advance, as the case may be.

PART –B

SPECIAL CONDITIONS

SPECIAL CONDITIONS

1. The person shall be engaged on all working days during working hours.

2. Rate quoted shall be net and nothing extra shall be paid towards any allowances.

3. The payment will be made in monthly basis on successful completion of work.

4. Normal duty hours shall be from 09.00 hrs to 18.00 hrs excluding Sundays and closed Government holidays.

5. T&P and consumable required for the works will be provided by the department. Agency shall not misuse and cause any damage to the computer system, tools and plants etc. In case of any damage caused due to the negligence of agency or the personal engaged by the agency, necessary recovery will be made from the agency. In this regard decision of Engineer in charge including the assessment of amount of damage caused shall be final.

6. Person deputed should have well behavior and discipline should maintain office decorum. In the event of any misbehavior, the person should be replaced by the agency.

7. Agency should provide the service of person who is well aware about office procedures, experience in maintenance of records and registers, experience in assisting preparation of estimates, taking measurements etc.

8. The personal deputed for providing the service shall be the employee of the agency shall not have any claim in employment in the department.

9. In the case of absence of the service of personal deputed by the agency, Substitute personal is to be provided by the agency during the contract period.

10. The agency should provide the service on all working days. In case of absence of service on any working day, deduction shall be made at pro-rata basis from the amount due the agency.

11. Statutory tax will be deducted as per prevailing rules.

12. The contractor has to pay the minimum statutory wages.

13. The agency has to make payment of Bonus as per the provisions of the Bonus Act to the employees engaged by them and it shall be reimbursed on production of documents/evidence to the Agency.

14. The engagement is purely on temporary nature i.e. for **06 (Six) months** only.

15. Any loss / damages due to such negligence / laxity shall be made good by the agency and the concerned individual may be put under prosecution as per the laws of the land.

16. The contractor shall be responsible for payment of at least minimum wages to his staff as prescribed by Kerala State Government or Central Government, whichever is higher.

17. The payment (Salary) to the employees will be made on or before 5th day of every month till the completion of the agreement.

18. The contractor shall obtain from the AE or any other authorized representative of Engineer-in-charge as the case may be, a certificate under his signature at the end of the entries in the "register of wages" or the "wage cum-muster roll" as the case may be in the following form
Certified that the amount shown in column No……..has been paid to the workman concerned through bank account of labour on…… at …..

19. A copy of valid registration of their organization, Income Tax clearance, Security service tax clearance and GST (GST registration if available) etc. should be submitted to Engineer-in-Charge.

20. The organization should ensure no interruption of duties allotted within the period entrusted to them.

21. The contract may be terminated within contracted period by mutual consent of both the parties by serving one month advance written intimation.

22. Statutory deductions like Income tax, etc. will be made from the bill of the agency.

23. Due to leave, sickness or other reason alternative arrangement for replacement of guards may be allowed provided prior permission for such replacement may be obtained from the appropriate authority.

24. The department shall not be responsible to compensate or incur any liability in any manner whatsoever for any injury / death of any security guard of the agency while on duty.

25. The rate is inclusive of all taxes and nothing extra shall be paid.

26. During each RA bill contractor submit online payment details.

27. The bid for the works shall remain open for acceptance for a period of Fifteen (15) days from the date of opening of bids

28. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the re-bidding process of the work.

29. The appointed personal shall be able to write and read Malayalam & English.

30. The Unless otherwise specified, nothing extra, whatsoever shall be paid for executing the work as per the above **SPECIAL CONDITIONS** from serial number **1 to 29.**

PART- C

SCHEDULE OF QUANTITIES

(Page No. 26)

Name of work: Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.

SCHEDULE OF QUANTITY

Name of work Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit CPWD.					
Sl No.	**Description of item**	**Quantity**	**Rate**	**Unit**	**Amount**
1	Providing manpower for Unskilled Multi-tasking staff on contract basis in the O/o Chief Architect (Kochi) Unit, CPWD.	12.00	Rs. 31512/-	Per Month	Rs.3,78,144/-
	Total				**Rs.3,78,144/-**